

FINANCIAL STATEMENTS JUNE 30, 2022

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570 Highland Road West Unit 1 Hamilton, ON L8W 0C4

T. 905.525.9520 TF.866.358.8240 F. 905.522.3113

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors and Members of Community Care of West Niagara:

Qualified Opinion

We have audited the accompanying financial statements of Community Care of West Niagara (the Entity), which comprise the balance sheet as at June 30, 2022 and the statements of revenues and expenses and fund balances and of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the financial statements present fairly, in all material respects, the financial position of the Entity as at June 30, 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Entity derives revenue from donations and fundraising the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Entity. Therefore, we were not able to determine whether any adjustments might be necessary to revenues, excess of revenues over expenses, and cash flows from operations for the years ended June 30, 2022 and 2021, current assets as at June 30, 2022 and 2021, and fund balances as at July 1 and June 30 for both the 2022 and 2021 year ends. Our audit opinion on the financial statements for the year ended June 30, 2021 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged With Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Durward Jones Barkwell & Company LLP Licensed Public Accountants

Durward Jones Barkwell + Company LLP

November 23, 2022

STATEMENT OF REVENUES AND EXPENSES AND FUND BALANCES YEAR ENDED JUNE 30, 2022

	C	perating Fund	Capital <u>Fund</u>	Total 2022	Total <u>2021</u>
REVENUES Donations Fundraising Bottle sorting United Way operating grant Direct program funding	\$	414,635 34,396 30,538 64,000	\$ - - -	\$ 414,635 34,396 30,538 64,000	\$ 433,793 26,994 11,157 49,000
Feed Ontario - Feeding Possibilities Food Banks Canada Hamilton Community Foundation Niagara Community Foundation Niagara Housing Stability Service Niagara Region COVID 19 Ontario Association of Food Banks Ontario Trillium Foundation United Way - Brushed Aside United Way - Emergency Support Corporate and other Amortization of capital grants		16,120 3,089 10,000 - 41,876 30,414 15,000 - - - 14,925 -	- - - - - - - - - 14,696	16,120 3,089 10,000 - 41,876 30,414 15,000 - - - 14,925 14,696	23,150 - 20,556 46,524 14,186 - 8,135 3,928 58,500 11,105 16,466
Interest income		5,905 680,898	1,610 16,306	7,515 697,204	12,984 736,478
EXPENSES Depreciation Direct programs - Page 12 Donation Fundraising Interest on mortgage payable Occupancy and administrative - Page 12	_	- 128,131 - 4,012 - 364,794	26,628 - - - - 4,753 -	26,628 128,131 - 4,012 4,753 364,794	28,185 140,599 10,000 2,583 4,811 344,234
EXCESS (DEFICIENCY) OF REVENUES		496,937	31,381	528,318	530,412
OVER EXPENSES FUND BALANCES, BEGINNING OF YEAR		183,961 412,165	(15,075) 302,291	168,886 714,456	206,066 508,390
INTERFUND TRANSFER (Note 8)		(305,737)	305,737	-	
FUND BALANCES, END OF YEAR	\$	290,389	\$ 592,953	\$ 883,342	\$ 714,456

BALANCE SHEET JUNE 30, 2022

				_		
	C	Operating Fund	Capital Fund		Total 2022	Total 2021
ASSETS		<u>runu</u>	<u>runu</u>		<u> 2022</u>	<u> 202 I</u>
Current assets Cash Term deposits Harmonized Sales Tax recoverable Prepaid expenses	\$	234,731 87,174 26,479 5,958	\$ 111,000 63,176 - -	\$	345,731 150,350 26,479 5,958	\$ 502,538 146,568 16,413 2,464
		354,342	174,176		528,518	667,983
Property and equipment (Note 2)		-	741,404		741,404	439,138
	\$	354,342	\$ 915,580	\$	1,269,922	\$ 1,107,121
LIABILITIES						
Current liabilities (Note 3) Accounts payable and accrued liabilities Government remittances payable Deferred revenue (Note 5) Mortgage payable (Note 4)	\$	31,181 6,266 26,506	\$ - 10,000 103,172	\$	31,181 6,266 36,506 103,172	\$ 32,975 6,493 43,784 114,762
		63,953	113,172		177,125	198,014
Deferred revenue (Note 5)		-	209,455		209,455	194,651
Commitments (Note 6)						
		63,953	322,627		386,580	392,665
FUND BALANCES						
Invested in capital assets (Note 7)		-	428,777		428,777	129,725
Internally restricted (Note 1)		125,000	35,000		160,000	115,000
Unrestricted		165,389	129,176		294,565	469,731
		290,389	592,953		883,342	714,456
	\$	354,342	\$ 915,580	\$	1,269,922	\$ 1,107,121

Approved by the Board:	
Director	Director

STATEMENT OF CASH FLOWS YEAR ENDED JUNE 30, 2022

	<u>2022</u>	<u>2021</u>
OPERATING ACTIVITIES Excess of revenues over expenses Items not affecting cash	\$ 168,886	\$ 206,066
Amortization of capital grants Depreciation	(14,696) 26,628	(16,466) 28,185
Changes in non-coch anaroting appets and liabilities	180,818	217,785
Changes in non-cash operating assets and liabilities Harmonized Sales Tax recoverable Prepaid expenses	(10,066) (3,494)	(12,710) (1,191)
Accounts payable and accrued liabilities Government remittances payable	(1,794) (227)	(1,268) 884
Deferred revenue	(17,278)	(64,986)
	147,959	138,514
INVESTING ACTIVITIES Interest on term deposits reinvested Redemption of term deposits Purchase of property and equipment	(3,782) - (328,894)	(10,555) 174,835 (78,230)
- dronase of property and equipment	(332,676)	86,050
FINANCING ACTIVITIES Repayments of mortgage payable Proceeds from deferred capital contributions	(11,590) 39,500	(9,582)
	27,910	(9,582)
INCREASE (DECREASE) IN CASH	(156,807)	214,982
CASH, BEGINNING OF YEAR	502,538	287,556
CASH, END OF YEAR	\$ 345,731	\$ 502,538

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022

1. SIGNIFICANT ACCOUNTING POLICIES AND GENERAL INFORMATION

Basis of accounting

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Nature of organization

Community Care of West Niagara is a registered charitable organization incorporated without share capital which provides food and emergency assistance to those in need in the West Niagara area.

Fund accounting

The Organization uses fund accounting whereby financial statement elements are reported by fund.

The operating fund includes the Organization's direct programs and administration. The capital fund includes assets, liabilities, revenue and expenses relating to the Organization's capital assets.

Internally restricted fund balances

The Organization's Board of Directors have approved the establishment of operating and capital reserves to be maintained. The operating reserve will be calculated as approximately 3 months of operating expenses, of which 35% will be reserved for the Christmas program. The capital reserve will be used for major repairs and maintenance of the capital assets.

Revenue recognition

The Organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue when the related expenses are incurred and unrestricted contributions are recognized as revenue when received.

Donation revenue is recognized on a cash basis. All other revenue and expenses are recorded on an accrual basis.

Donated materials and services

The Organization generally does not record the value of donated materials and relies on the services of volunteers, the value of which is not recorded in the financial statements as the amounts are not readily determinable.

Property and equipment

Property and equipment are stated at cost and are depreciated using the diminishing-balance method at the rates indicated in Note 2 to write off the assets over their estimated useful life. Depreciation in the year of acquisition is recorded at one-half of the normal rates.

Long-lived assets

Long-lived assets are tested for recoverability if events or changes in circumstances indicate that the carrying amount may not be recoverable. The carrying amount of the long-lived asset is not recoverable if the carrying amount exceeds the sum of the undiscounted cash flows expected to result from its use and eventual disposition. Impairment losses are measured as the amount by which the carrying amount of a long-lived asset exceeds its fair value.

Income taxes

No provision for income taxes is required as the Organization is exempt from income taxes.

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022

Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates, as additional information becomes available in the future. Significant estimates and assumptions are used when accounting for items such as impairment of long lived assets and determination of useful lives of property and equipment.

Financial instruments

(a) Measurement of financial instruments

Initial measurement

The Organization initially measures its financial assets and liabilities originated or exchanged in arm's length transactions at fair value. Financial assets and liabilities originated or exchanged in related party transactions, except for those that involve parties whose sole relationship with the organization is in the capacity of management, are initially measured at cost.

The cost of a financial instrument in a related party transaction depends on whether the instrument has repayment terms. If it does, the cost is determined using its undiscounted cash flows, excluding interest and dividend payments, less any impairment losses previously recognized by the transferor. Otherwise, the cost is determined using the consideration transferred or received by the organization in the transaction.

Subsequent measurement

The Organization subsequently measures all its financial assets and liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in income in the period incurred.

Financial assets measured at amortized cost include cash.

Financial assets measured at fair value include term deposits.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and long-term debt.

(b) Transaction costs

Transaction costs attributable to financial instruments subsequently measured at fair value and to those originated or exchanged in a related party transaction are recognized in income in the period incurred. Transaction costs related to financial instruments originated or exchanged in an arm's length transaction that are subsequently measured at cost or amortized cost are recognized in the original cost of the instrument. When the instrument is measured at amortized cost, transaction costs are recognized in income over the life of the instrument using the straight-line method.

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022

(c) Impairment

For financial assets measured at cost or amortized cost, the Organization determines whether there are indications of possible impairment. When there are, and the Organization determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows, a write-down is recognized in income. If the indicators of impairment have decreased or no longer exist, the previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may be no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in income.

2. PROPERTY AND EQUIPM	ENT						
		2	022		202	<u>21</u>	
-	Annual Depreciation Rates	Cost		cumulated preciation	Cost		umulated oreciation
Land Building Building renovations in progress	- 5% -	\$ 44,000 473,057 394,523	\$	- 225,006 -	\$ 44,000 473,057 90,092	\$	- 211,951 -
Freezer and cooler Furniture and equipment Computer equipment	20% 20% 30%	45,206 59,169 9,180		19,932 52,743 5,588	24,718 59,169 9,180		16,175 51,137 4,048
Vehicle Signs Computer software	30% 35% 100%	53,382 3,975 6,111		37,819 - 6,111	53,382 6,590 6,111		31,149 6,590 6,111
		\$ 1,088,603		347,199	\$ 766,299		327,161
Net book value			\$	741,404		\$	439,138

No depreciation has been recorded on the building renovations as they are not yet complete and available for use.

3. CREDIT FACILITY

The Organization has an authorized line of credit to a maximum of \$10,000 that bears interest at the Meridian Credit Union's prime rate plus 1.50%. As at June 30, 2022, this line of credit has not been drawn upon.

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022

4. MORTGAGE PAYABLE

Meridian Credit Union - payable in monthly principal instalments of \$971 plus interest at prime plus 1.65%, open term, and secured by a general security agreement, a first mortgage in the amount of \$130,000 on land and building with a net book value of \$686,574, and an assignment of fire insurance

<u>2022</u>	<u>2021</u>
\$ 103,172	\$ 114,762

The Organization has agreed to certain covenants with respect to the above loan, including maintaining a Debt Service Ratio of greater than 1.1.

Subsequent to year end, the mortgage payable was renewed for five years with a fixed interest rate of 6.20%, repayable in monthly installments of \$1,251 including principal and interest with an amortization period of 9 years and due in July 2027.

5. DEFERRED REVENUE

Short-term operating fund deferred revenue consists of restricted contributions and unspent funding as follows:

	_	Opening Balance	<u>F</u>	Received	<u>Incurred</u>	Ending Balance
Feed Ontario - Feeding Possibilities Food Banks Canada - COVID-19 Hamilton Community Foundation Niagara Housing Stability Service Niagara Region COVID-19 Ontario Association of Food Banks United Way - Brushed Aside Corporate and other	\$	11,000 614 - 603 10,614 15,000 5,741 212	\$	5,120 2,475 10,000 39,757 39,500 - 2,581 14,713	\$ 16,120 3,089 10,000 41,876 30,414 15,000 - 14,925	\$ - (1,516) 19,700 - 8,322 -
	\$	43,784	\$	114,146	\$ 131,424	\$ 26,506

Short-term capital fund deferred revenue represents grant subsidies received to be used for property and equipment additions which have not yet been spent. During the year, the Organization spent \$Nil (2021 - \$58,640) on capital projects which was transferred to long-term capital fund deferred revenue.

Long-term capital fund deferred revenue represents grant subsidies and contributions received which were used for renovations to the building and for the purchase of property and equipment. As the assets are capitalized, the proceeds from the contributions are being recognized over the life of the capitalized assets in accordance with depreciation taken. During the year, the Organization received and spent \$29,500 (2021 - \$Nil) in grant subsidies and contributions related to property and equipment additions.

NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2022

	Annual	<u>2022</u>				<u>2021</u>				
	Amortization Rates		Capital Grants	_	cumulated ortization		Capital Grants		umulated ortization	
Building Building renovation Freezer and cooler Furniture and equipment Vehicle	5% - 20% 20% 30%	\$	160,313 90,484 39,718 11,516 50,308	\$	80,305 - 19,384 7,554 35,641	\$	160,313 75,984 24,718 11,516 50,308	\$	76,094 - 16,175 6,564 29,355	
		\$	352,339		142,884	\$	322,839		128,188	
Net book value				\$	209,455			\$	194,651	

6. COMMITMENTS

(a) The Organization leases facilities under a lease agreement which expires in September 2023 and requires monthly payments of \$1,260 plus Harmonized Sales Tax. In addition, the Organization is responsible for certain operating costs. Minimum lease payments to the end of the lease term are as follows:

Years ending June 30,	2023 2024	\$ —		14,940 3,780
		\$	6	18,720

(b) The Organization has entered into a contract for renovation work to be completed on its building with a total cost of approximately \$338,000 plus Harmonized Sales Tax. Of this amount, \$275,947 has been capitalized during the year to building renovations in progress with an estimated \$75,000 remaining to be incurred.

7. INVESTED IN CAPITAL ASSETS		
	<u>2022</u>	<u>2021</u>
Balance consists of: Property and equipment, at net book value Long-term deferred revenue, at net book value Mortgage payable	\$ 741,404 (209,455) (103,172)	\$ 439,138 (194,651) (114,762)
	\$ 428,777	\$ 129,725

8. INTERFUND TRANSFER

During the year, the Organization's Board of Directors approved a transfer of \$305,737 from the operating fund to the capital fund to finance mortgage payments and capital asset additions on behalf of the capital fund.

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2022

9. FINANCIAL RISK MANAGEMENT

The Organization has a comprehensive risk management framework to monitor, evaluate and manage the principal risks assumed with financial instruments. The risks that arise from transacting financial instruments include interest rate risk, market (other price) risk, currency risk, credit risk, and liquidity risk. Price risk arises from changes in interest rates, foreign currency exchange rates and market prices.

(a) Interest rate risk:

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Organization is exposed to interest rate risk since changes in interest rates may impact the Organization's borrowing costs. The Organization does not use any derivative instrument to reduce its exposure to interest rate risk.

It is management's opinion that the Organization is not exposed to significant market, currency, credit or liquidity risks arising from its financial instruments.

10. SOURCES OF CONTRIBUTIONS

During the year, donations and fundraising revenues were received from the following sources:

	<u>2022</u>	<u>2021</u>
Individuals Corporations Community groups, churches and other charities	\$ 250,782 169,493 28,756	\$ 246,524 140,330 73,933
	\$ 449,031	\$ 460,787
Balance consists of: Revenue - Donations Revenue - Fundraising	\$ 414,635 34,396	\$ 433,793 26,994
<u> </u>	\$ 449,031	\$ 460,787

11. IMPACT OF COVID-19 PANDEMIC

Since December 31, 2019, the spread of COVID-19 has severely impacted many local economies around the globe. In many countries, including Canada, businesses are being forced to cease or limit operations for long or indefinite periods of time. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of nonessential services have triggered significant disruptions to businesses worldwide, resulting in an economic slowdown.

The Organization has determined that adjustments to the financial statements are not required as a result of these events. Accordingly, the financial position and results of operations as of and for the year ended June 30, 2022 have not been adjusted to reflect their impact. The duration and impact of the COVID-19 pandemic, as well as the effectiveness of government and central bank responses, remains unclear at this time. It is not possible to reliably estimate the duration and severity of these consequences, as well as their impact on the financial position and results of the Organization for future periods.

SCHEDULES OF EXPENSES YEAR ENDED JUNE 30, 2022

	2022		<u>2021</u>	
DIRECT PROGRAMS				
Back to school	\$	377	\$	-
Bottle sorting		1,297		5,558
Brushed Aside		-		3,630
Christmas centre		422		717
COVID 19		27,578		19,205
Emergency		5,897		12,189
Feeding Possibilities		11,276		-
Food		43,694		31,224
Legacy Program		-		1,840
Niagara Housing Stability Service		37,590		41,632
Niagara Community Foundation		-		10,731
Ontario Trillium Foundation		-		13,873
	\$	128,131	\$	140,599

OCCUPANCY AND ADMINISTRATIVE	<u>2022</u>		<u>2021</u>	
Advertising and promotion Bank charges Bookkeeping Insurance Legal and audit Maintenance and repairs Office supplies and miscellaneous	\$	13,643 4,456 11,272 3,058 12,279 22,575 17,396	\$	10,366 3,948 13,212 8,431 11,178 21,652 12,529
Rent Seminars and meetings Telephone Travel and vehicle Utilities Wages and benefits		14,967 1,363 1,194 3,178 10,767 248,646		11,851 2,360 2,885 3,066 13,416 229,340
	\$	364,794	\$	344,234