

FEED Niagara Manager – Full time, regular

Overview

FEED Niagara is seeking a dynamic, collaborative and inspiring innovator to advance the strategic direction of FEED Niagara.

About FEED Niagara

FEED Niagara is an association of 10 local food banks who share guiding principles, direct membership with Feed Ontario, and affiliate membership with Food Banks Canada. Together, they are finding new and innovative ways to work more efficiently by leaning into collaboration to strengthen local and collective capacity to procure food, deliver services, share expertise and advocate for food security in Niagara.

Members Include:

1. Community Care St. Catharines & Thorold
2. Community Care of West Niagara (Lincoln)
3. GBF Community Services (Grimsby)
4. Newark Neighbours (Niagara-on-the-Lake)
5. Pelham Cares
6. Port Cares (Port Colborne & Wainfleet)
7. Project SHARE (Niagara Falls)
8. The Hope Centre (Welland)
9. The Salvation Army, Fort Erie
10. West Lincoln Community Care

General Summary

The FEED Niagara Manager will optimize opportunities for Niagara's Food Security programs, identifying and mitigating unnecessary duplication of services, and advocating to raise awareness of food insecurity issues throughout Niagara. This position will bring formal structure to FEED Niagara while strengthening the individual and collective impact of each member agency.

The FEED Niagara Manager, in collaboration with the Consortium, will bring structure and sustainability to this partnership by moving forward on a set of strategic directions aimed at eliminating food instability across the region. Each agency will understand its role in helping FEED Niagara achieve its goals, guided by the by-laws, policies and procedures developed along the way. Strategies are in place to maximize and share food and other resources.

FEED Niagara Manager Key Responsibilities

Advancement of Strategic Initiatives

- Work with FEED Niagara to operationalize its mission, vision, and strategic plan, highlighting FEED Niagara's updated strategic priorities.
- Create measures, indicators of progress and achievement of objectives; regular monitoring and reporting.
- Manage the administrative and operational functions, including policy development and implementation according to Ontario Non-Profit Charities Act (ONCA) as well as Food Banks Canada Standards of Excellence.
- Engage with partners in multiple capacities and at varying levels of project scope and complexity.
- Oversee a resource-sharing system among FEED Niagara members increasing efficiency and impact.
- Develop Memorandums of Understanding for projects and funding opportunities.

Marketing and Communications

- Create and implement a marketing and communication strategy with the goal of making FEED Niagara the voice of Food Security.
- Coordinate communication relating to FEED Niagara among the 10 member agencies.
- Update, maintain and monitor the FEED Niagara Website, Social Media platforms and related metrics.
- Create compelling visual content to support social media campaigns and brand storytelling.
- Strengthen unified theme and messaging to support consolidated fundraising activities.
- Build relationships and create ongoing opportunities for key partners, stakeholders and donors.
- Provide leadership support for Fundraising Events (CAA Food Boost, Great Holiday Food Drive etc) in alliance with designated representatives of member agencies and community partners.
- Upload and manage documents and digital assets on the company website/content management system

Administration/Records/Reporting

- Organize, attend, and provide administrative support for FEED Niagara meetings.
- Assist in the monitoring and control of the operating budget.
- Maintain accurate records, program participation data etc. in hard copy and electronically.
- Update records and compile reports on a monthly basis.
- Independently and collaboratively source, research and apply for grant opportunities to support organizational initiatives within the consortium

Qualifications

- 4+ years of relevant experience at a management level.
- Familiar with the dynamics of food security systems.
- A team player with experience leading, coaching, and supporting staff and volunteer teams.
- Excellent relationship building, communication, and organizational skills.
- Experienced in writing organizational policies and foundational documents including purposes, provisions, articles of incorporation and By-laws.
- Aptitude for building collaboratives and achieving consensus where possible.
- Strategic and innovative thinker who can develop and implement new strategies and initiatives.
- Ability to speak passionately to a variety of audiences, ranging from one person to a room full of people about the monumental impact of FEED Niagara.
- Demonstrated ability to build relationships with agency leaders and staff, existing stakeholders, and foster relationships with new or potential supporters.
- Able to effectively oversee budgets, manage expenses and achieve strategic targets.
- Highly motivated, dynamic, proactive, and professional leader with the ability to promote unity and cohesiveness.
- Understanding and experience of best practices in operating and meeting the statutory and regulatory obligations of a non-profit organization.
- Proven financial, analytical, and problem-solving skills.
- Proficient computer skills.
- Strong working knowledge of Canva, including the ability to design social media posts, marketing materials, and branded assets.
- Knowledge of the Niagara region is an asset.
- A valid Ontario Driver's license and consistent access to a reliable vehicle are required.
- Able to work - evenings and weekends as required to attend meetings and events.

Position specific details

- This position will report to the Executive Director of Community Care West Niagara (day to day) and the Consortium members at least quarterly.
- May supervise other FEED Niagara staff and volunteers.
- The FEED Niagara Manager will be based out of CCWN's Vineland office.
- Travel throughout Niagara will be required.
- This is a full-time position.

To Apply

- Qualified applicants are invited to send their resume and cover letter via email to Carole Fuhrer, Executive Director of Community Care of West Niagara at info@communitycarewn.ca by Monday, September 15th 2025
- Please refer to the position "FEED Niagara Manager" in the email subject line.
- Thank you for your interest and only those selected for an interview will be contacted.